



Horizons

nevada™

state contractors board

February 2017



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HAVE A SUGGESTION FOR THE NEXT ISSUE?

Send us an e-mail and let us know!

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AVAILABLE ONLINE (click to view)

- [NSCB 2017-18 Strategic Plan](#)
- [Consumer brochures](#)
- [Contractor brochures](#)
- [NSCB Newsroom](#)
- [Residential Recovery Fund brochure](#)

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Message from Chairman Jan Leggett



With each year that passes during my term on the Nevada State Contractors Board, my understanding and appreciation for the work performed by Board staff and Board members grows. Being a regulatory agency charged with protecting the public's health, safety, and welfare is no easy task.

I am all too often reminded of the underground economy that plagues our industry and the notion that the Contractors Board fails to do anything about it. I hear comments from licensed contractors questioning the need for their license when the unlicensed contractors so rampantly perform work with what seems like no consequences.

There is no denying that the underground economy exists, and likely always will. There's no denying that the unlicensed worker presents

a level of competition that is competitively unfair to a license-holder. But there's also no denying that these unlicensed contractors, in many cases, are causing damage to those they are supposedly hired to help.

It is the damage this Board sees day in and day out from homeowners who unknowingly put their trust in an individual that can offer them no protection or recourse that drives our operations. We are guided by statutes and regulations that seek to protect homeowners from being victimized in this way, and I hope all license holders see and support the value of the Board's mission.

I understand the requirements that must be met to obtain a license are not always perceived as a walk in the park, but at the end of the day, licensed contractors are sending a message to the public that they are worth the added investment.

Never take for granted that your license IS what sets you apart from the underground economy. Your license IS your selling point to customers. You can offer your customers personal accountability that you will abide by industry standards and adhere to applicable building and safety laws. Your customers

can rest assured that you carry workers' compensation insurance

An industry without these standards, without people like YOU willing to go the extra mile to protect those in our communities, is like saying the underground economy should be the norm. The Contractors Board devotes much of its energy to promoting the value of your license and educating the public about the protections that come with it.

Additionally, Board staff takes seriously its role in policing the underground economy and makes every effort to work with local district attorney's offices on the prosecution of those who repeatedly take advantage of those in our communities.

At the end of the day, our goals are similar. Protect our homes, protect our families, and protect our communities. Continue to educate your customers about the value of your license and promote the integrity of this industry that so greatly benefits the State of Nevada.

Message From Margi Grein, Executive Officer

It's hard to believe another year has come and gone already. The New Year means the Contractors Board will be embarking on the last of our strategic plan initiatives, and also serves as a halfway point in the journey toward meeting our goals and fulfilling our mission for this fiscal year.

Our efforts thus far have included, among others, outreach to the industry, collaborating with neighboring state contractor boards, finalizing one of the largest investigations to come before the Board in quite some time, awarding Residential Recovery Funds to damaged homeowners, and preparing for the legislative session that is beginning this month.

Those of you who are affiliated with an industry association may have had the opportunity to hear the Board's presentation on compliance tips and trends in recent months. As much as the Board reaches out to educate and inform homeowners of the protections of hiring a licensed contractor, we also want to ensure the industry is aware of the resources available to assist licensed contractors in meeting their obligations and staying compliant with the laws.

We want to encourage proactive communication between the Board and industry, so that we can lessen potential issues from arising and further pro-



tect the public's safety and welfare. So be sure to read page 14 of this issue, which highlights some important reminders and suggestions to keep you compliant and how the Board can help.

We are constantly evaluating the services we offer for every customer base we serve. As I've been reporting, our new licensing and enforcement database project continues to take shape. Once launched, we hope our licensees will appreciate the new online interface with the Board. We know the importance and added convenience of automated services, and we will continue to focus on this area in our future strategic goals.

To further improve our services and operations, we collaborate with partnering states on common issues in the industry, strategize on ways to effectively

mitigate and manage them, as well as identify opportunities to increase the flow of information so that we can become more aggressive and effective at pursuing unlicensed contractors crossing our state lines.

To further protect the public, we have increased our outreach initiatives, published more content in local newspapers, magazines, and community-based publications, scheduled more television interviews, and enhanced our collateral materials. The greatest form of outreach, however, is word of mouth, and that is where we look to the industry to partner with us in educating your homeowner customers during your daily interactions.

As a regulatory Board for an industry that is ever changing and influenced by new technologies, innovative trends, and customer desires, we strive to stay ahead of the curve and prepare ourselves and our licensees for what's to come.

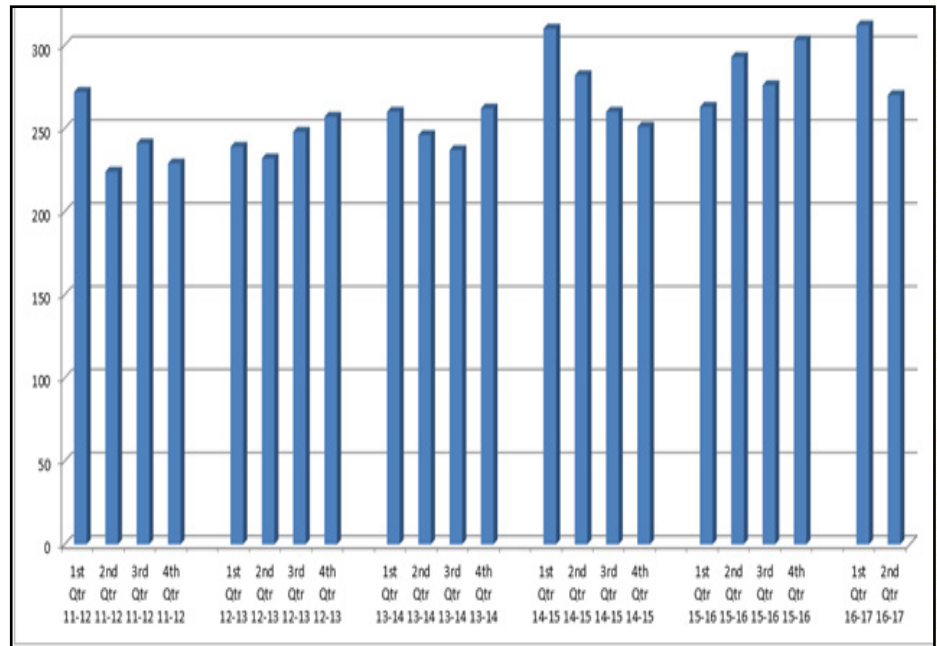
In the months ahead, we will all be monitoring and engaging in the legislative process, advocating for issues that are important to each of us respectively, and preparing for changes that become inevitable as session comes to a close. I encourage each of you to find an outlet to stay informed and participate in the legislative process if there is an issue of importance to you.

Margi A. Grein

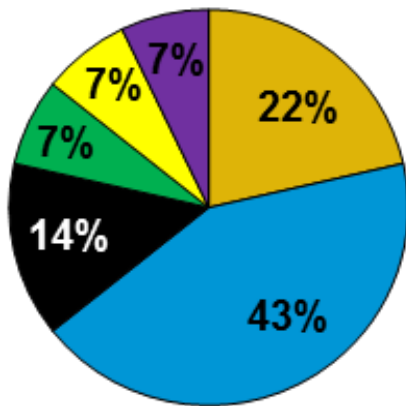
Licensing

NSCB's Licensing Department is responsible for processing license applications and ensuring all necessary qualifications are met. Applicants are encouraged to attend a free Business Assistance Program offered twice a month by the Board, which guides applicants through key areas of the application, experience qualifications, and exam and bonding requirements.

New Licenses Issued



Application Denial Hearings



- Approved
- Approved w/ conditions
- Continued
- Withdrawn
- Vacated
- Denied

Quarterly Statistics

385 New License Applications (+8.4%)
 299 Approved; 23 Tabled/Denied
 Average processing time 65 days
 55 percent approved/denied within 60 days

270 Issued Licenses (-7.8%)
 774 Change Applications (+9.6%)
 Average processing time 30 days.
 68 percent approved/denied within 30 days

15,260 Active Licenses (+1.3%)
 821 Inactive Licenses (-15%)
 37 Placed on Inactive Status During Q1 (-30%)
 69 Voluntary Surrenders (+30%)

1,542 Active License Renewals (+8.2%)
 65 Inactive License Renewals (-12%)
 584 Online Renewals: 584 - 36% of all renewals

Enforcement - Licensed Contractors

NSCB's Compliance Investigations Department assists homeowners and licensed contractors with contracting matters, such as workmanship issues, money owing complaints and violations of industry regulations.

Compliance Complaints Filed

Money Owing					
	FY2013	FY2014	FY2015	FY2016	FY2017
1st Qtr:	75	70	78	50	49
2nd Qtr:	99	70	60	73	44
3rd Qtr:	109	68	72	74	0
4th Qtr:	76	89	97	42	0
Workmanship					
	FY2013	FY2014	FY2015	FY2016	FY2017
1st Qtr:	141	158	188	178	197
2nd Qtr:	145	117	145	185	160
3rd Qtr:	118	124	186	207	-
4th Qtr:	137	159	165	207	-
Industrial Regulation					
	FY2013	FY2014	FY2015	FY2016	FY2017
1st Qtr:	269	187	231	211	216
2nd Qtr:	231	187	196	181	98
3rd Qtr:	274	190	207	231	-
4th Qtr:	229	229	253	231	-

QUARTERLY STATISTICS

302 Opened Complaints

160 Workmanship
44 Money Owing
98 Industry Regulation
278 Pending cases

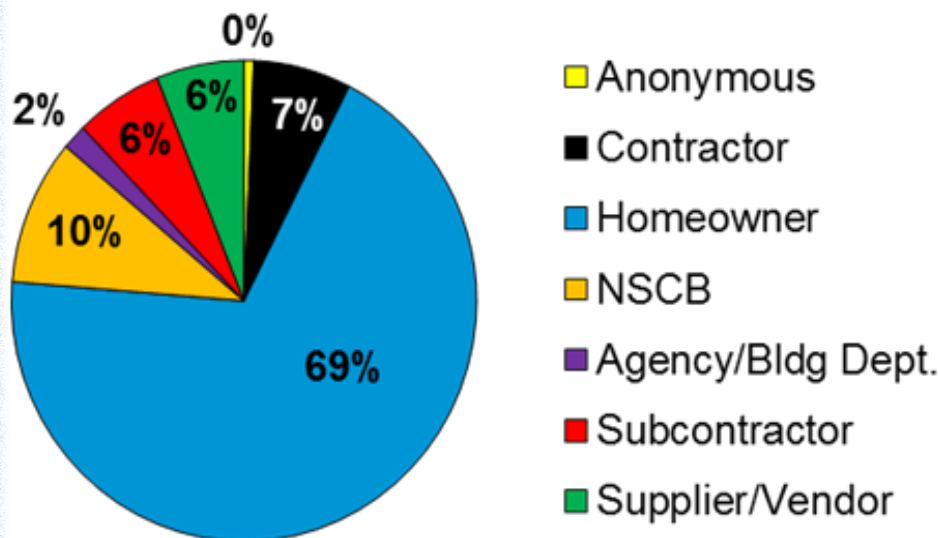
56 admin. citations

\$52,000 Fines
\$18,067 Investigative costs

382 Closed Complaints

42 to disciplinary hearing
18 licenses revoked
\$63,050 Fines
\$26,897 investigative costs.

Sources of Complaints



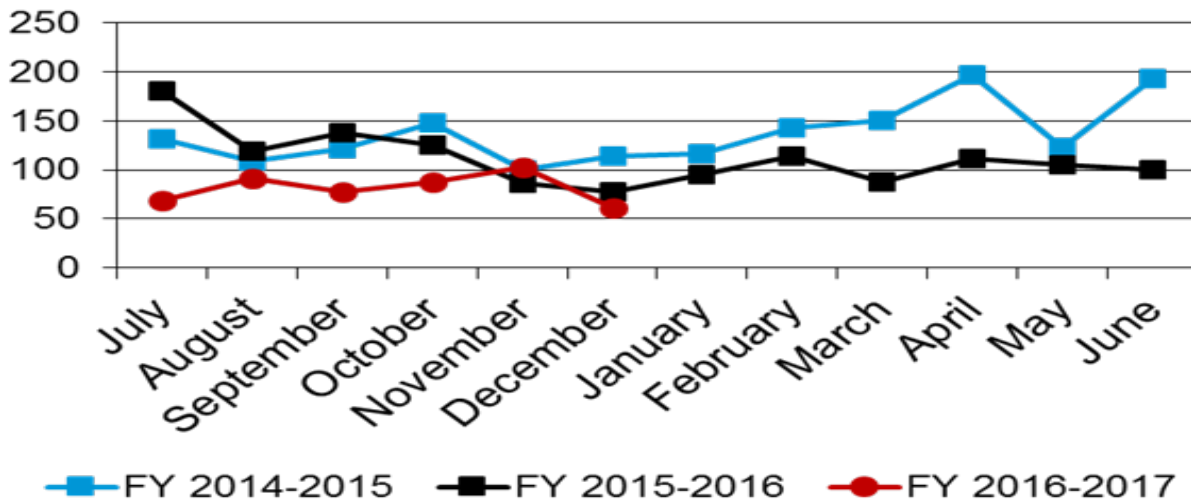
Types of Violation

Advertising	1
Fraudulent	21
Misuse of License	4
Other	62
Outside Scope	8
Over Limit	2
Money Owing	44
Workmanship	160

Enforcement - *Unlicensed Contractors*

NSCB's Criminal Investigations Division responds to all unlicensed contractor complaints. After gathering evidence, the Board submits cases to the district attorney, who may file and prosecute misdemeanor, gross misdemeanor or felony charges.

Criminal Complaints by Month



QUARTER SNAPSHOT

250 Opened Complaints

- 123 Contracting without a License
- 119 Unlawful Advertising
- 8 Criminal Fraud

240 Closed Complaints

- 3 Administrative Citations
 - \$3,000 in Fines
 - \$1,275 in Invest. Costs
- 35 Criminal Citations
- 25 Criminal Affidavits
- 52 Criminal convictions
 - 39 Misdemeanor
 - 9 Gross Misdemeanor
 - 4 Felony
- 63 Cease and Desist Orders

1,383 Pending cases

Case Outcomes

Admin Citation	3
Closed	2
Dismissed	8
Felony	4
Gross Misdemeanor	9
Misdemeanor	39
No Violation	127
Valid	50

Mason Gorda newest Board member

Governor Brian Sandoval appointed Mason Gorda, Senior Vice President of Ledcor Construction, Inc., to the Nevada State Contractors Board, effective Nov. 1, 2016. The Board is comprised of seven members, including six licensed contractors and one public representative.

“We are pleased to welcome Mr. Gorda to the Nevada State Contractors Board,” said NSCB Executive Officer Margi A. Grein. “He brings a breadth and depth of expertise in commercial construction that will further the Board’s mission to protect the public’s safety and welfare and regulate the building profession.”

A long-time resident of Nevada, Mr. Gorda has managed a variety of projects throughout



MASON GORDA

North America in his 35 year tenure at Ledcor. “I’m both proud and honored to be considered and selected to serve on the Nevada State Contractors Board.” Ledcor has had continuous ongoing operations

locally for over 27 years from offices in both Northern and Southern Nevada.

The Ledcor Group of Companies is one of North America’s most diversified construction companies, serving the building, heavy industrial, civil and infrastructure, mining, pipeline, power and communications sectors. Ledcor also owns operations in aviation, forestry, marine transportation services, property investment, and wastewater treatment.

Gorda has previously served on several other boards, including most recently as Chairman of the Board of Directors for the Associated Builders and Contractors Nevada for the past 3 years and as a Board Member for the Associated General Contractors.

Be a “card-carrying” licensed contractor

The Nevada State Contractors Board continuously reminds property owners to check contractors’ pocket identification cards before agreeing to proposals, signing contracts or allowing anyone to perform work on their homes or businesses.

As these outreach efforts continue, NSCB also encourages all licensed contractors to carry the pocket cards while on the job and especially in situations where they think they might be soliciting business.

The hard plastic license pocket cards recently were redesigned to include NSCB’s logo and the state seal in addition to the license number, business name, classification(s), and license expiration date. One card is issued upon issuance and renewal of the license. NSCB allows con-



tracting companies to purchase additional cards at \$10 each to distribute to key on-site personnel to use when potential customers inquire about services.

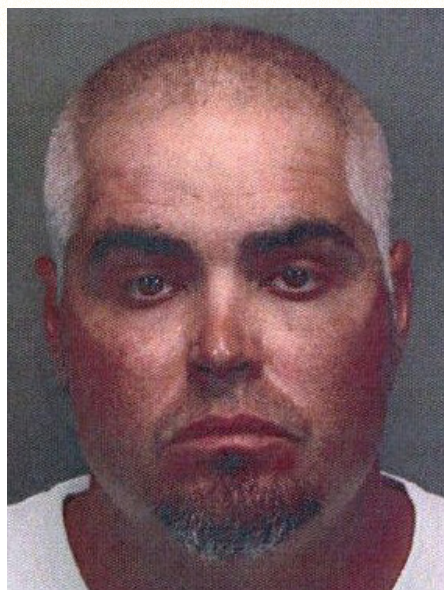
To obtain additional pocket cards, call the Board offices at 702-486-1100 in southern Nevada or 775-688-1141 in northern Nevada.

Unlicensed person to pay restitution

Early in the quarter, the Washoe District Court convicted Austin Joseph Hayden on a gross misdemeanor charge of contracting without a license. Hayden, 33, received a one-year jail sentence, which was suspended in lieu of 14 days to be served and probation of up to three years. He will be required to pay more than \$47,500 in restitution to the victims and reimburse the Board for its investigative costs.

The Contractors Board filed charges against Hayden based on two investigations initiated by complaints filed by homeowners. Hayden had been previously investigated by the Board in 2008 after submitting a bid for painting and landscaping services to undercover NSCB investigators.

“The Board appreciates the Washoe County District Attor-



AUSTIN HAYDEN

ney’s office for convicting Mr. Hayden of crimes that have continually placed the public’s safety at risk and ordering restitution to the victim involved,” said NSCB Executive Officer Margi Grein. “It is becoming ever more important for homeowners to give consideration to

whom they are hiring; ensuring they are licensed by the Board affords homeowners our full investigative and remedial levels of protection.”

Hayden is prohibited from engaging in any construction-related services while on probation for the next three years.

Anyone with information that any unlicensed contractor is advertising or soliciting such services is encouraged to contact the NSCB Unlicensed Contractor Hotline: (702) 486-1160 or (775) 850-7838. If available, include the unlicensed contractor’s name, business address, project location, phone number and vehicle make, model, color and license plate number. When contracting for home repair and maintenance projects, always verify the contractor’s license number on NSCB’s website at www.nscb.nv.gov.

Two-year Board investigation leads to felony convictions

An extensive, two-year investigation by the Nevada State Contractors Board culminated in Nye County on Nov. 28, 2016 with the conviction and sentencing of Deanna Tovar for contracting without a license. Tovar, who had been previously convicted on similar felony charges, will spend at least 19 months in prison before becoming eligible for parole.

She pleaded guilty in Nye County District Court to three

felony counts following the Board’s investigation of six complaints, which were turned over to county District Attorney’s office. Tovar received 48-month sentences on each count. Two sentences were suspended in lieu of five years’ probation.

Tovar’s sentence also included a \$1,500 fine and a restitution order of \$194,000 to the six homeowners.

Building Trivia

Great Pyramid of Giza

- Completion Date: 2560 BC
Construction Time: 10 to 20 years.
- Workforce: 14,000 to 40,000 craftsmen (little slave labor is now thought to have been used).
- Building materials: 2.3 million granite and limestone blocks, some as heavy as 40 tons.

11 cited for unlicensed activity

The Nevada State Contractors Board issued citations to 11 suspected unlicensed contractors during an undercover sting operation on the west side of Las Vegas on Oct. 25. Board investigators cited suspects for contracting without a license and/or illegally advertising construction services. Both are violations of Nevada Revised Statutes Chapter 624.

Suspect

Gerald May

Farshid Seyed Hosseini

Kurt Kozuch

David Pimentel Jr.

George Tyler Szymoniak

Steven Wheeler

Kerry Kumiski-Ellis

Eduardo Sierra-Barron

Jonathan Seago

Mark Hamilton

Heather Simbrat

Alleged Offense(s)

Advertising without a License

Advertising without a License

Advertising without a License

Advertising without a License

Advertising without a License

Contracting without a License/Advertising without a License

Contracting without a License

Contracting without a License/Advertising without a License

Advertising without a License

Advertising without a License (gross misdemeanor)

Advertising without a License

Board investigators also filed criminal complaints against three of those cited: George Tyler Szymoniak, Mark Hamilton and Heather Simbrat.

Investigators identified suspects through complaints to the Contractors Board and by examining advertisements on Craigslist and other bulletin board services. Under Nevada law, unlicensed individuals are not allowed to advertise to perform any construction, repair or maintenance work that requires a contractor's license. Nevada requires contractors to be licensed to perform any electrical, plumbing, heating or air conditioning work, any construction work that requires

a building permit and any project with a value of \$1,000 or more, including labor and materials. Suspects who submitted estimates for work in the prohibited trades or in excess of the \$1,000 ceiling received contracting without a license citations.

Officers from the Las Vegas Metropolitan Police Department assisted in the sting.

"The Contractors Board commends homeowners, licensed Nevada contractors and the law-enforcement community for their cooperation as we continue to work toward eliminating unlicensed activity, said NSCB Executive Officer Margi Grein. "Unlicensed con-

tractors are a potential danger to the safety and welfare of the community and undermine the confidence of the construction industry."

The Board encourages anyone who comes across unlicensed contracting activities to report the information to NSCB's Unlicensed Contractor Hotline: (702) 486-1160 or (775) 850-7838. Details to provide the Board, when available, include the unlicensed contractor's name, address (business and/or physical location where work is being performed), phone number, vehicle description, license plate, business card and/or advertisement, contracts signed by the unlicensed individual, etc.

Suspected “travelers” sought

The Nevada State Contractors Board has applied for arrest warrants for George Joe Delmaro and Sonny Paul Delmaro, who operate as Reliable Roofing and Paving in the Reno, Carson City and Lake Tahoe areas. The Board asked the Washoe County District Attorney to issue the warrants for misdemeanor contracting without a license and felony diversion of funds over \$1,000 against both

men. Sonny Delmaro’s warrant request also contains a charge of providing false information to a law enforcement officer.

The Contractors Board alleges the Delmaros – who are also known by a string of aliases – are two of four people who have been accepting large down payments for construction projects, and then failing to provide any work or materials. This company carries no Nevada Contractors license and is not bonded in Nevada.

The men are considered to be travelers, driving from state to state operating construction-related scams, such as roofing and paving projects on unsuspecting homeowners, before taking their money, performing little or no work and moving on to the next community. The suspects are known to drive a gray Dodge Durango with an Arizona temporary registration number of 9D58530 and a black Ford F-150 pickup with Oklahoma plates 791LEC.

George Delmaro has used

the name Joe Delmaro. Sonny Delmaro is also known as David Stevens, Steven Stevens, David Delmaro, Pete Nicholas, John Austin, David Lee, Vincent Lee and David Page.

“Travelers are quick moving, settling in a community for a few days to take advantage of as many people as possible in a short timeframe before moving on to the next target area,” explained NSCB Executive Officer Margi A. Grein. “The Board issued a Consumer Alert in late July, warning northern Nevada residents to beware of these individuals and Reliable Roofing and Paving. We remind homeowners to be wary if they receive unsolicited offers to perform home maintenance or repair services.”

She said requests for cash payments or large down payments “too good to be true offers,” high-pressure sales tactics and work vehicles without a valid Nevada contractor’s license number displayed should set off alarm bells.

Building Trivia

Leaning Tower of Pisa

- Construction: Begun 1173, stabilization efforts have been ongoing, with the last renovation in 1990. Many of these efforts caused the tower to lean even more.
- Original purpose: Church bell tower.
- Building materials: Limestone, lime mortar, marble cladding.

Measure Up...Use Licensed Contractors

Southern Nevada
(702) 486-1100

Northern Nevada
(775) 688-1141

www.nscb.nv.gov
Nevada State Contractors Board



BUMPER STICKERS

Help educate the public. Place our bumper stickers on your work vehicles today! To get your supply of bumper stickers, call 702-486-1165.

Board revokes, fines licenses

The Nevada State Contractors Board took action against several licensed contractors for violations of Nevada Revised Statutes Chapter 624 during its October, November and December hearings in Reno and Henderson.

Mountain West Electric, license number 71877 (electrical), based out of Las Vegas, Nev., was found in violation for abandonment of a construction project, failure to comply with the terms of a contract, failure to maintain industrial insurance, failure to establish financial responsibility, failure to possess another license required by the state and failure to notify the Board of a change in address or personnel. The license was revoked. Licensee was fined \$3,850 and assessed investigative costs.

Western Iron Enterprises, dba Boys of Nevada, license number 73860 (structural steel, ornamental metal, awnings and louvres), based out of Las Vegas, Nev., was found in violation for abandonment of a construction project, diversion of funds, failure to notify the Board of a change in address or personnel, failure to include the license number or monetary limit on a bid or contract, failure to include Residential Recovery Fund information on a contract, contracting on a suspended or revoked license, failure to establish financial responsibility and failure to comply with the terms of a contract and failure to comply with a request from the Board. The license was revoked. Licensee was fined \$4,250 and assessed investigative costs.

Alternative Drilling Company, LLC, license number 73955 (well drilling, pump installation, pressure tanks), based out of Spring Creek, Nev., was found in violation for abandonment of a construction project, diversion of funds, failure to comply with a notice to correct, failure to respond to a request from the Board, failure to include Residential Recovery Fund information on a contract and failure to establish financial responsibility. The license was revoked.

Licensee was fined \$6,000 and assessed investigative costs.

Second Generation Builders, Inc., license numbers 58141A (residential and small commercial) and 72713 (plumbing) based out of Carson City, Nev., was found in violation for failure to establish financial responsibility, failure to keep in force a bond or cash deposit, failure to include Residential Recovery Fund information on a contract, contracting beyond the scope of the license and failure to ensure all bidders are properly licensed. The license was revoked. Licensee was fined \$2,400 and assessed investigative costs.

Palmetto Construction, license number 68528 (general building), based out of North Las Vegas, Nev., was found in violation for failure to establish financial responsibility, failure to include the license number or monetary limit on a bid or contract and failure to cooperate in the investigation of a complaint. The license was revoked.

Clark County Builders, LLC, license number 77092 (residential and small commercial), based out of Henderson, Nev., was found in violation for abandonment of a construction project, failure to comply with the terms of a contract, failure to maintain industrial insurance, failure to comply with a notice to correct and committing a fraudulent or deceitful act. The license was revoked. Licensee was fined \$10,500 and assessed investigative costs.

Edward Monroe Olson, dba B.O.A. Construction, license number 69631 (carpentry), based out of Boulder City, Nev., was found in violation for disregard of the state's building laws, failure to establish financial responsibility, failure to include the license number or monetary limit on a bid or contract, failure to include

See DISCIPLINE, page 13

DISCIPLINE from page 12

Residential Recovery Fund information in a bid or contract, contracting beyond the scope of the license, bidding in excess of the license's monetary limit, substandard workmanship, failure to respond to and comply with a request from the Board. The license was revoked. Licensee was fined \$4,200 and assessed investigative costs.

Whiteford Grading and Paving, Inc., license number 69595 (highways, sealing and striping impermeable paving, recycling asphalt, excavating, grading, trenching and surfacing, wrecking buildings, paving streets, driveways and parking lots), based out of North Las Vegas, Nev., was found in violation for disregard of the state's building laws, failure to pay for materials or services, failure to establish financial responsibility, failure to comply with the provisions of the Board, committing a fraudulent or deceitful act, failure to cooperate in an investigation and failure to comply with a request for information. The license was suspended. Licensee was fined \$6,500 and assessed investigative costs.

A&T Construction, LLC, dba A&T Construction and Hospitality, license numbers 79275 (finishing floors), 79276 (painting and decorating), 79277 (carpentry) and 79278 (tiling) and ***Hotel Renovations, LLC***, license numbers 79711 (finishing floors), 79712 (carpentry), 79713 (painting and decorating) and 79714 (tiling), based out of Las Vegas, Nev., were found in violation for failure to establish financial responsibility, failure to notify the Board of a change in address or personnel and failure to comply with a request from the Board. The licenses were revoked. Licensees were fined \$1,750 and assessed investigative costs.

Ability Heating and Air, Inc., license number 78959 (refrigeration and air conditioning), based out of Las Vegas, Nev., was found in violation for failure to establish financial responsibility, failure to keep in force a bond or cash deposit, failure to notify the Board of a change in address or personnel and contracting on a sus-

pending or revoked license. The license was revoked. Licensee was fined \$4,000 and assessed investigative costs.

Emilo Ortiz, dba Hoffman Plumbing, license number 33558 (plumbing), based out of Carson City, Nev., was found in violation for misrepresentation of a material fact. Licensee was fined \$500 and assessed investigative costs.

A.M.O. Electric, license number 72917 (electrical) and ***U.S. Renewable Energy Development, LLC***, 75882 (electrical), based out of Las Vegas, was instructed to provide the Board a current compliant financial statement in support of current license limits. License number 75882 was suspended pending the submittal.

T.L. Townsend Builders, LLC, dba Townco Construction Group, license number 79651, based out of Las Vegas, Nev., was found in violation of Nevada building laws and failure to include the license number or monetary limit on a bid or contract. Licensee was fined \$1,600 and assessed investigative costs.

Reno Renovators, license number 49501 (carpentry) based out of Reno, Nev., was found in violation for abandonment of a construction project and failure to establish financial responsibility. The license was revoked.

V.F. & I., Inc., license number 76243 (carpentry), ***V.F. & I., Inc., dba V.F. & I., Inc.***, license numbers 76240 (finishing floors), 76241 (tiling) and 76242 (installing terrazzo and marble), and ***V.F. & I., Inc., dba Vegas Remodeling***, license number 80964 (residential and small commercial), based out of Las Vegas, Nev., was found in violation for aiding or abetting an unlicensed person, conspiring with an unlicensed person to perform an unauthorized act, allowing a license to be used by an unlicensed person and acting as an agent, partner or associate of an unlicensed person. Licensee was fined \$18,000 and assessed investigative costs. The limit on license number 80964 was reduced to \$420,000.

Board enforcement & contractor compliance

Every day, the Board receives and investigates complaints against licensed contractors; 1,756 complaints against licensed contractors in 2016 to be exact.

Every case is investigated on its own merit, and every outcome varies. Some cases are closed invalid. Others can result in an administrative citation or a contractor being ordered to correct workmanship issues, which many do.

Did you know a complaint is not part of a licensee's public record unless it's referred for disciplinary action? Participating in the investigative process and making every effort to comply with the Board's orders can help you as a contractor maintain a clear public record.

In addition to the tips outlined in this article, there are other resources the Board offers contractors to help you in your day-to-day operations.

For instance, if you want to know whether your license allows you to perform certain work, you can e-mail the detailed scope of work to Board staff. Staff will review the material and provide you with a written response.

Additionally, if there is a project that exceeds the value of your monetary limit, you can apply for a one-time limit increase - or a permanent increase if you plan on bidding more projects of a similar size.

You can request up to five one-time limit increases per year. Just remember that every time you do, you will have to provide an updated financial statement to ensure you have the wherewithal to support the higher limit. It's important to note, however, that you cannot bid the project UNTIL you receive approval from the Board that your limit is increased. Additionally, your request MUST be submitted at least five working days prior to the bid. Submitting these requests concurrently will undoubtedly get you in trouble!

Some of the main violations we see can easily be prevented by following these tips:

Ensure all advertising, signage, bid forms, and other paperwork identifies your business the same way it is listed with the Contractors Board, including your license number and monetary limit.

Obtain permits before beginning work. For after-hours and weekend emergency work, apply for the permit the next business day.

For residential contractors, make sure you provide homeowners with the Residential Recovery Fund information. Having them initial it, while not required, would further demonstrate your effort to make homeowners aware of their rights.

Do not bid over your limit

or outside the scope of your license. Remember, change orders are not separate. The Board looks at these collectively, so give yourself a little room to make adjustments.

Not a violation, just a tip! Document everything! This is just as important for you as it is homeowners. Ensure your contracts are details, you have change orders in writing, and keep a copy of payments and receipts.

At the end of the day, it is your responsibility to ensure you and your staff are informed of and complying with the requirements of being a license holder. So give the Board a call with any questions or concerns you have prior to them becoming an issue. We'll do our best to point you in the right direction or give you the information needed to make an informed decision.



Serving Nevada's Licensed Contractors

DOWNLOAD NSCB's MOBILE APPLICATION
Report Unlicensed Contractors • Look Up a License



UNLICENSED CONTRACTOR HOTLINE
Southern Nevada
702-486-1160
Northern Nevada
775-850-7838

About our veterans assistance program

In response to an order by Governor Brian Sandoval, the Nevada State Contractors Board has identified more ways to more quickly and efficiently serve military veteran contractor applicants. The Board requests and tracks the number of veteran contractors it serves.

During the quarter, staff prepared and submitted the annual report to the Interagency Council on Veterans Affairs noting that 80 licensees disclosed Veteran status with their renewal application.

The new initiative is under-

taken in addition to the Board's Military Assistance Program that aims to ease the transition from active-duty military to civilian contractor.

Also available to the spouses of active-duty personnel, the program assigns a dedicated Board staff member to veterans' applications. The goal is to ensure that veterans receive proper credit for construction-related work they perform in the military and these duties are fully applied to the applicant's work experience requirements.

Also, as military spouses

often move frequently while following their husband's or wife's military career, they face extraordinary challenges in plying their construction trade and establishing a business. The Board makes a special effort to ensure spouses' out-of-state work histories warrant the waiver of certain experience requirements for licensure.

For more information on the Contractors Board's Military Assistance Program, call 775-688-1141 or 702-486-1100 or email veterans@nscb.state.nv.us.



Nevada State Contractors Board

MILITARY ASSISTANCE PROGRAM

For veterans making the transition into civilian employment and spouses of active-duty military personnel relocating with their service members to Nevada

- A dedicated, specially trained NSCB staff member to evaluate transferable military training and experience from all branches of the military that meet minimum contractor licensing requirements.
- Military experience and training will be considered along with college credit when the Board evaluates acceptable technical education levels for license applicants.
- Military spouses' current records of licensure will be evaluated to determine whether he/she is eligible for waiver of certain experience requirements for licensure.



To determine eligibility or for questions concerning NSCB's expedited service for veterans and military spouses, contact License Analyst Barbara Miller at 775-850-7814 or 702-486-1100, extension 7814, or e-mail her at bamiller@nscb.state.nv.us

Continued Education & Training

Technology has changed the way different industries operate. It has even changed the construction industry. In order to keep up with changing technology and information, it has become a necessity to continually seek training and education. If you are interested in furthering your education and training your employees, please click on links to various OSHA safety, construction and computer courses. Links will direct you to various educational institutions located in Northern and Southern Nevada. Contact information will be listed, so please direct any questions regarding the courses to the educational institutions.

Southern Nevada

College of Southern Nevada

CSN Course Schedule (.pdf)

**Please Note: The CSN Course Schedule link is a PDF document. The following pages and categories are listed for your convenience. Note, too, that some courses may require prerequisites.*

Air Conditioning Technology - pg. 5	Computer Office Technology - pg. 31
Building Information Modeling - pg. 7	Fire Protection - pg. 62
Building Codes, pg. 7, pg. 16	Geographic Information Systems - pg. 65
Construction Technology - pg. 20	Mechanical Technology, pg. 85
Computer Aided Drafting/Design - pg. 22	Sustainable Construction - pg. 110
Construction Management - pg. 31	General Inquiries Contact: (702) 650-2276

OSHA Safety Courses
<http://tinyurl.com/6pa9vyx>

Contact:
OSHAOTIEC@csn.edu or
1 (877) 651-OSHA

Computer Courses
<http://tinyurl.com/6twzcu>

Contact:
DWED@csn.edu
(702) 651-4747

Computer Basics
<http://tinyurl.com/6wubnmm>

Contact:
DWED@csn.edu
(702) 651-4747

Northern Nevada

Truckee Meadows Community College

Safety and Training Courses: <http://tinyurl.com/7m226hq>
contact: salquist@tmcc.edu or (775) 857-4958

Computer Courses: <http://tinyurl.com/7jdvrr>
Contact: wdce@tmcc.edu or (775) 829-9010

TMCC Course Schedule

**Please Note: This link is a PDF document. The following pages, categories and phone numbers are listed for your convenience. Some courses may require prerequisites. For information, call (775) 673-7000..*



Air Conditioning Courses - pg. D-191

Architecture - pg. D-196

Building Inspection - pg. D-205

CADD - pg. D-209

Computer & Office Technology - pg. D-211

Construction - pg. D-215

Electrical Technology - pg. D-234

Great Basin College

[Course catalog](#)

General Inquiries Contact (775) 738-8493

Great Basin College offers several courses of interest to Nevada's contractors:

Computer Aided Drafting & Design

Electrical Theory

Industrial Millwright Technology

Geographic Information Systems

Computer Office Technology

Welding

Western Nevada College

Course Schedule: <http://www.wnc.edu/academics/catalog/all/>

Courses of interest to contractors include:

Air Conditioning

Applied Industrial Technology

Building Codes and Inspections

Computer Aided Drafting Design

Construction Management and Trade Courses

Geographic Information Systems

Computer Applications/Internet Courses

Photovoltaic and Alternative Energy Courses

Contact: info_desk@wnc.edu or (775) 445-3000





Nevada Contractor's Checklist

The following information is provided to help Nevada Contractors work within the law. For full text of laws that affect contracting in Nevada, see The State of Nevada "State Contractors Board Handbook," Chapter 624 of the Nevada Revised Statutes and Chapter 624 of the Nevada Administration Code. Contact the Nevada State Contractors Board for a copy.

- Always make sure license number and monetary limit is on all contracts or bids. NAC 624.640(5)
- Keep your bond current. NRS 624.270
- Check to ensure that licenses or persons with whom you contract are valid and active. NAC 624.650
- Be sure name of business under which contractor is contracting is the same as the license number. NRS 624.305
- Be sure the amount of the bid or contract is within the monetary limit of the contractor. NRS 624.3015(2)
- Be sure that the contract is within the scope of work/license classification. NRS 624.3015(3)
- Know what you are contracting for, verify terms of the contract, and comply with terms of the contract. NRS 624.3013(1)
- If it is not in your written contract, it doesn't exist. Make sure all change orders are in writing and signed by all parties. NRS 624.3013(1)
- Include Residential Recovery Fund Disclosure on all residential contracts. NRS 624.520
- Provide customers with required Notice to Owner Disclosure. NRS 624.600(1)(2) and (3) as described in NAC 624.693 & NAC 624.6932
- Make sure your license number is on all business advertisements, including vehicles, business cards, letterhead, signage, directories, newspapers, website, etc. NRS 624.720
- Always make sure license number and monetary limit is on all contracts or bids. NAC 624.640(5)
- Your license number should be approximately 1 1/2 inches on your motor vehicle. NRS 624.288
- If your address or other pertinent information about the business changes, notify Contractors Board in writing within 30 days. NAC 624.640(3)